

**VITREOUS GLASS INC.** 212 East Lake Blvd., Airdrie, Alberta T4B 2B5

NOTICE OF ANNUAL & SPECIAL MEETING OF COMMON SHAREHOLDERS OF VITREOUS GLASS INC.

NOTICE IS HEREBY GIVEN THAT the annual and special meeting (the “**Meeting**”) of holders of common shares of Vitreous Glass Inc. (the “**Corporation**”) will be held solely by means of remote communication via teleconference at 1-866-305-1460, Access Code 4243269, at 1:00 p.m., (Calgary time), on Tuesday, March 2, 2021 for the following purposes:

1. To receive and consider the audited financial statements of the Corporation for the fiscal year ended September 30, 2020 and the report of the auditor thereon;
2. To fix the number of directors to be elected at the Meeting at four (4);
3. To elect the board of directors of the Corporation for the ensuing year;
4. To appoint MNP LLP, Chartered Accountants, of Calgary, Alberta, as the auditor of the Corporation for the ensuing financial year and to authorize the board of directors to fix the auditor’s remuneration;
5. To consider, and if thought appropriate, to approve and adopt, with or without variation, an ordinary resolution, as more particularly set forth in the accompanying management information circular relating to the stock option plan of the Corporation; and
6. To transact such other business as may be properly brought before the Meeting or any adjournment thereof.

The Corporation is continuously monitoring the coronavirus (COVID-19) outbreak. In light of the evolving news and guidelines related to COVID-19, the Corporation has decided to host the Meeting solely by means of remote communication. To participate during the Meeting, Shareholders can join by teleconference, using the dial-in instructions above. **There will be no management presentation at the teleconference Meeting. Any person participating in the teleconference Meeting will be asked to identify themselves. Management will entertain questions from any persons participating in the teleconference Meeting. There will be no voting at the teleconference Meeting.**

The Corporation reserves the right to take any additional precautionary measures it deems appropriate in relation to the Meeting in response to further developments in respect of the COVID-19 outbreak. Changes to the Meeting date and/or means of holding the Meeting may be announced by way of press release. Shareholders are encouraged to monitor the Corporation’s website at <http://www.vitreousglass.ca/> or the Corporation’s SEDAR profile at [www.sedar.com](http://www.sedar.com), where copies of such press releases, if any, will be posted. You are advised to check the Corporation’s website one week prior to the Meeting date for the most current information. The Corporation does not intend to prepare an amended Circular in the event of changes to the Meeting format.

**All shareholders are strongly encouraged to vote prior to the Meeting, as in-person voting at the Meeting will not be possible. Shareholders are requested to either (i) date and sign the enclosed form of proxy and return it to the Corporation’s agent, Computershare Trust Company of Canada, Proxy Dept., 100 University Avenue, 8<sup>th</sup> Floor, Toronto, Ontario, M5J 2Y1, in the enclosed envelope provided for that purpose; or (ii) complete their proxy online at [www.investorvote.com](http://www.investorvote.com) by following the instructions provided on the form of proxy. In order to be valid, proxies must be received by 1:00 p.m. (Calgary time) on or prior to on Friday, February 26, 2021.**

DATED at the City of Calgary, in the Province of Alberta, this 21st day of January, 2021.

**BY ORDER OF THE BOARD OF DIRECTORS**

*“J. Patrick Cashion”*

J. Patrick Cashion, President and Chief Executive Officer

**IMPORTANT: It is desirable that as many common shares as possible be represented at the meeting. If you are a registered Shareholder, please complete, sign and mail the enclosed form of proxy to, or deposit it with, Computershare Trust Company of Canada, Proxy Dept., 100 University Avenue, 8<sup>th</sup> Floor, Toronto, Ontario, M5J 2Y1, or by facsimile at [1-866-249-7775](tel:1-866-249-7775), so that it is received no later than 48 hours (excluding Saturdays, Sundays and holidays) prior to the time of the Meeting or any adjournment thereof. Registered Shareholders may also use the internet site at [www.investorvote.com](http://www.investorvote.com) to transmit their voting instructions or vote by phone at 1-866-732-VOTE (8683) (toll free within North America), or [1-312-588-4290](tel:1-312-588-4290) (outside North America).**