

VIQ SOLUTIONS INC.
NOTICE OF SPECIAL MEETING OF SHAREHOLDERS

TO: THE SHAREHOLDERS OF VIQ SOLUTIONS INC.

TAKE NOTICE that the Special Meeting (the “**Meeting**”) of the shareholders of VIQ Solutions Inc. (“**VIQ**” or the “**Company**”) will be held at 5915 Airport Road, Suite 700, Mississauga, Ontario, on Wednesday, November 27, 2019 at 10:00 a.m. (Toronto time) for the following purposes:

1. to consider and, if deemed appropriate, approve a special resolution substantially in the form set forth in the Management Information Circular under the heading “Consolidation of Issued and Outstanding Securities” authorizing an amendment to the articles of the Company to consolidate (the “**Consolidation**”) the outstanding common shares (each, a “**Common Share**”) of the Company on the basis of one (1) Common Share post Consolidation for between fifteen (15) and twenty (20) Common Shares pre-Consolidation (the “**Range**”) and authorizing the directors of the Company to determine the final Consolidation basis within such Range; and
2. to transact such other business as may properly be brought before the Meeting or any adjournment(s) thereof.

The specific details of the matters proposed to be put before the Meeting are set forth in the Management Information Circular accompanying and forming part of this Notice.

Shareholders of VIQ who are unable to attend the Meeting in person are requested to date and sign the enclosed Instrument of Proxy and to mail it to or deposit it with the Secretary of VIQ, c/o TSX Trust Company, 100 Adelaide Street W, Suite 301, Toronto, Ontario, M5H 4H1. In order to be valid and acted upon at the Meeting, forms of proxy must be returned to the above address not less than 48 hours (excluding Saturdays, Sundays and holidays) before the time set for the holding of the Meeting or any adjournment(s) thereof.

The Board of Directors of VIQ has fixed the record date for the Meeting at the close of business on October 21, 2019 (the “**Record Date**”). Only holders of Common Shares of record as at that date are entitled to receive notice of the Meeting. Shareholders of record will be entitled to vote those Common Shares included in the list of shareholders entitled to vote at the Meeting prepared as at the Record Date.

DATED at Mississauga, Ontario this 21st day of October, 2019.

BY ORDER OF THE BOARD OF DIRECTORS

(signed) "Sebastien Paré"

President, Chief Executive Officer and a Director