

September 30, 2020



1500 Robert-Bourassa Blvd., 7th
Floor
Montreal QC, H3A 3S8
www.computershare.com

To: All Canadian Securities Regulatory Authorities

Subject: FOCUS GRAPHITE INC

Dear Sir/Madam:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

Meeting Type :	Annual Meeting
Record Date for Notice of Meeting :	November 2, 2020
Record Date for Voting (if applicable) :	November 2, 2020
Beneficial Ownership Determination Date :	November 2, 2020
Meeting Date :	December 15, 2020
Meeting Location (if available) :	Ottawa, Ontario
Issuer sending proxy related materials directly to NOBO:	Yes
Issuer paying for delivery to OBO:	Yes

Notice and Access (NAA) Requirements:

NAA for Beneficial Holders	Yes
NAA for Registered Holders	No

Voting Security Details:

Description	CUSIP Number	ISIN
COMMON SHARES	34416E106	CA34416E1060

Sincerely,

Computershare

Agent for FOCUS GRAPHITE INC