



100 University Avenue, 8th floor
Toronto ON, M5J 2Y1
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June 21, 2024

To: All Canadian Securities Regulatory Authorities

Subject: FOCUS GRAPHITE INC.

Dear Sir/Madam:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

Meeting Type :	Annual and Special Meeting
Record Date for Notice of Meeting :	July 17, 2024
Record Date for Voting (if applicable) :	July 17, 2024
Beneficial Ownership Determination Date :	July 17, 2024
Meeting Date :	August 29, 2024
Meeting Location (if available) :	Virtual Meeting
Issuer sending proxy related materials directly to NOBO:	Yes
Issuer paying for delivery to OBO:	Yes

Notice and Access (NAA) Requirements:

NAA for Beneficial Holders	Yes
Beneficial Holders Stratification Criteria:	Not Applicable
NAA for Registered Holders	No

Voting Security Details:

Description	CUSIP Number	ISIN
COMMON SHARES	34416E874	CA34416E8743

Sincerely,

Computershare

Agent for FOCUS GRAPHITE INC.